

2008 TRAINING PLAN - REV A

Dept: MACHINE SHOP		Doc. No.	23	24	46	120	172	141	110	12	19	30	Capability & Needs Summary				
Dept Head: T. CLARKE		Process, skill, or job name	HORIZ. MILLING	BORING	DEBURR	LATHE	VERT. MILLING	O.D. GRINDING	I.D. GRINDING	PATTERN MAKING	WELDING	CASTING	Individual capabilities				Individual & Business Needs
Date: 10/1/07													Q1	Q2	Q3	Q4	
No. of people required per job →			2	1	1	2	2	3	3	2	2	2					
1	SHAWN K.	●	● _{10/30}	●	⊕	●	⊕	⊕	⊕	⊕	⊕	⊕	3	4			BORING SCRAP TARGET = 2% ACTUAL = 5%
2	JOAN R.	⊕	⊕	●	●	⊕	●	●	⊕	⊕	⊕	⊕	4	4			TRAIN IAN TAPER OFF DEBURR
3	LIAM A.	⊕	⊕	⊕	⊕	⊕	⊕	⊕	●	⊕	●	⊕	2	-	-	-	RETIRING 4/08
4	DYLAN L.	⊕	⊕	⊕	⊕ _{10/30}	⊕	⊕ _{11/30}	⊕ _{12/30}	●	●	⊕	⊕	∅	3			MOVING TO LATHE/GRIND
5	COLIN C.	⊕	●	⊕	⊕	⊕	⊕ _{11/14}	⊕ _{12/15}	⊕	⊕	⊕	⊕	1	3			TRAIN SHAWN MOVE TO LATHE/GRIND
6	IAN D.	⊕	⊕	⊕ _{10/14}	⊕ _{11/30}	⊕	⊕	⊕	⊕	⊕	⊕	⊕	∅	2			NEW HIRE DEBURR & LATHE
7	AIDAN N.	⊕ _{1/30}	⊕	⊕	⊕	● _{12/1}	⊕	⊕	⊕	⊕	⊕	⊕	∅	1			50% = 11/1 100% = 12/1
8	MEGAN U.	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕ _{12/1}	⊕ _{3/30}	⊕ _{12/1}	⊕	∅	1	2		50% = 12/1 75% = 1/30 100% = 3/30
9	BRYAN L.	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕ _{12/15}	⊕	⊕ _{12/15}	⊕	∅	1	2		50% = 12/15 75% = 2/15 100% = 4/15
		⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕	⊕					
Training Results		Beginning period	1	1	2	1	1	1	1	1	1	1	Production Needs & Changes: 20% INCREASE IN PRODUCTION BEGINS 5/1/08!!				
		Middle period	2	2	3	3	2	3	3	2	2	2					
		End of period															

Legend: ⊕ = In training, ● = 50% performance, ● = 75% performance, ● = 100% performance